

Overton Public School District 24-0004  
Overton Board of Education  
Board Meeting: March 14, 2022  
Board of Education Agenda:

- 7:30           **A. Call meeting to order**
- 7:35           **B. Compliance Statement**
- 7:40           **C. With consent of the Board, receive reports from school personnel, patrons, or community groups**
- 7:45           **D. Read and consider communications**
- 7:50           **E. Approve the agenda**
- 7:55           **F. Approve minutes**
- 8:00           **G. Act on bills for payment**
- H. Matters pending before the board**
- 8:05           1.       Consider approving contract with the ESU 10 for School Psychology services the 2022-2023 school year
- 8:10           2.       Consider approving teaching contract with Kinzy Dibbern.
- 8:15           3.       Consider approving the 2022-2023 class schedule.
- 8:20           4.       Consider approving the 2022-2023 Title 1 Cooperative Agreement with ESU 10
- I. Board Reports and Discussion**
- 8:25           1.       **Board Reports:**  
                  a. Meetings Attended  
                  b. Upcoming Meetings  
                  c. Committee Reports
2.       **Board Discussion:**
- J. Administrative Reports:**
- 8:40           1.       Principal's Report
- 8:55           2.       Superintendent's Report.

Next regularly scheduled meeting April 12, 2022

**COMMENTS:**

E.

- a. With the interlocal agreement with Elm Creek no long in affect for the 2022-2023 school year, the district needed to contract with ESU 10 for School Psychology services.
- b. Administration recommends the board approve the teaching contract for Mrs. Kinzy Dibbern.
- c. The administration would like the board to consider approving the 2022-2023 class schedule. Any changes made to the approved schedule will be brought to the board for review.
- d. ESU 10 requires a Title 1 Cooperative agreement for the 2022-2023 school year.

**DISCUSSION:**

F.

1.

**Board Reports and Discussion:**

- a. Meetings Attended:
- b. Upcoming Meetings:           Schedule Provided
- c. Transportation:
- d. Interlocal:
- e. Curriculum:                   Committee Member Report
- f. Negotiations:

2.

**Discussion Topics:**

- a. Projects
- b. April Board Meeting - April 11, 2022
- d. Review Attendance and Absenteeism Board Policy 5001
- e. Review board policies 3007 Petty Cash, 3036 Purchase Credit Card Program, 3035 Chain of Command – District Administration, 3033 Lending Textbooks to Children Enrolled In Private Schools, 3032 Copy Fees for School District Records, 3031 Students Electing To Attend School in Adjoining States, 3030 Automatic External Defibrillator (AED) Program, 3029 Distribution of Flyers Advertising Non-School Organization Activities, 3028 Sex Offenders, 3027 Resolution of Conflicts Between Parents Over School Issues, 3026 Handbooks, 3025 Returned Checks, 3024 Booster Clubs and Parent-Teacher Organizations, 3023 Electronic Records Management, 3022 Volunteers, 3021 Operation Of School Business Office 3020 Copyright Compliance, 3019 Sale of Disposal or School Property
- f. Other

G.

**Administrative Reports:**

**Principal's Report**

- 1. Upcoming Calendar
- 2. Enrollment Update
- 3. 2022-2023 Class Schedule
- 4. Parent/Teachers Conferences

**SUPERINTENDENT'S REPORT**

- 1. Option Enrollment -  
    Out – a.  
  
    In - a.

Change of status – a.

- 2. Board Meeting for April – Date and Time
- 3. Project Updates
- 4. Financial Review
- 5. Legislative Issues
- 6. Staffing Update
- 7. Other

# OVERTON EAGLES

Overton Public School 24-0004  
P.O. Box 310 401 7th Street  
Overton, NE 68863-0310



Mark A. Aten, *Superintendent*  
Brian Fleischman, *Principal*  
Jody Skallberg, *Counselor*  
Brian Fleischman, *Activities Director*

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Phone: (308) 987-2424 • Fax: (308) 987-2349 • [www.overtoneagles.org](http://www.overtoneagles.org)

NOTICE OF MEETING  
BOARD OF EDUCATION  
OF OVERTON, NEBRASKA

NOTICE IS HEREBY GIVEN, that a meeting of the Board of Education at School District 24-0004, of Overton, Nebraska will be held at 7:30 p.m. on Monday, March 14, 2022 at the Overton Public School, which meeting is open to the public. An agenda for such meeting kept continuously current, is available for public inspection at the office of the Superintendent, in the Overton Public School Building, 401 7<sup>th</sup> Street, Overton, Nebraska.

Jared Walahoski  
Secretary of the Board

*Board of Education*  
Heather Brennan   Gordon Lassen   Doug Luther   Joel Meier   Keith Rudeen   Jared Walahoski

Overton Public Schools  
Overton Board of Education

Minutes of the Regular Board of Education Meeting  
Overton Public School District 24-0004

**Board President or Presiding Officer: Meeting to Order and Roll Call.**

The **March 14, 2022** regular monthly meeting of the Overton Public School Board of Education is called to order and is now in session. Roll call.

	Present	Absent
Brennan	_____	_____
Lassen	_____	_____
Luther	_____	_____
Meier	_____	_____
Rudeen	_____	_____
Walahoski	_____	_____

**Excuse the absence of board member** \_\_\_\_\_

	Yes	No
Brennan	_____	_____
Lassen	_____	_____
Luther	_____	_____
Meier	_____	_____
Rudeen	_____	_____
Walahoski	_____	_____

**Vote** \_\_\_\_\_

**Compliance Statement:** To be in compliance with LB 898, the Nebraska Open Meetings Law, I would like to inform the public that a copy of the Open Meetings Law is posted near the LMC check-out counter. This meeting has been advertised in the **March 10, 2022** edition of the The Beacon Observer, and also posted on the south doors of the school, Post Office, school's web site and the Security First Bank. There is packet provided for the public.

**Comment Section:** At this time, visitors may address the board. If it is regarding an agenda item, please state your name and refer to the agenda item. This is the only time you will be able to comment on the item. If it is regarding a topic not on the agenda, and not a personnel item, we will hear your comments but will not add the item to the action list, we may add it to the discussion list next month. If it is a personnel issue, you must follow steps outlined in Board Policy regarding personnel concerns. The total time allotted for the public comment will not exceed thirty minutes and each member of the public will be allotted not more than five minutes to address the Board. If a group wishes to speak, please designate one spokesperson for the group.

Guests Present: See Attached Document A.

**The following presented reports to the Board:**

1. \_\_\_\_\_ - Topic - \_\_\_\_\_
2. \_\_\_\_\_ - Topic - \_\_\_\_\_



3. \_\_\_\_\_ - Topic - \_\_\_\_\_

**The following communications were read or presented to the Board:**

1. \_\_\_\_\_ - Topic - \_\_\_\_\_

2. \_\_\_\_\_ - Topic - \_\_\_\_\_

3. \_\_\_\_\_ - Topic - \_\_\_\_\_

**A Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_**

**to approve the agenda of the March 14, 2022 meeting.**

Votes:	YES	NO	ABSENT
Brennan	_____	_____	_____
Lassen	_____	_____	_____
Luther	_____	_____	_____
Meier	_____	_____	_____
Rudeen	_____	_____	_____
Walahoski	_____	_____	_____
			Vote _____

**A Motion made by \_\_\_\_\_ and seconded by \_\_\_\_\_**

**to approve the minutes of the February 14, 2022 regular board minutes as presented.**

Votes:	YES	NO	ABSENT
Brennan	_____	_____	_____
Lassen	_____	_____	_____
Luther	_____	_____	_____
Meier	_____	_____	_____
Rudeen	_____	_____	_____
Walahoski	_____	_____	_____
			Vote _____

**A motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the March bill roster in the amount of \$67,501.82.**

Votes:	YES	NO	ABSENT
Brennan	_____	_____	_____
Lassen	_____	_____	_____

Luther  
Meier  
Rudeen  
Walahoski

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Vote \_\_\_\_\_

**MINUTES OF THE OVERTON PUBLIC SCHOOL BOARD OF EDUCATION  
REGULAR MEETING**

**February 14, 2022**

**7:30 p.m.**

**Board President called the meeting to order. Members Present:**

Brennan  
Lassen  
Luther  
Meier  
Rudeen  
Walahoski

**Notification:** The February 14, 2022 meeting of the Overton Public School Board of Education was posted at the Overton Public School, on the Overton Public School website, Beacon Observer, Overton Post Office, and the Security First Bank.

**Open Meetings Information:** To be in compliance with LB 898, The Nebraska Open Meetings Act, Board President informed the public that a copy of the Open Meetings Law is posted near the LMC check-out counter.

**Administration Present:** Mark Aten, Superintendent, Brian Fleischman, Principal

**Guests Present:** Aaron McCoy, Alicia Lassen, and Chase Christensen

**Public Comments:** None

**Reports:** Mr. Christensen provide a presentation on the new Smartboards.

**Communications:** Resignation and NASB information

**Other:** None

**Action Items:**

1. **Agenda:** Moved by Luther, seconded by Brennan to approve the agenda of the February 14, 2022 regular monthly board meeting as presented. Motion 6-0. Yes (6) Brennan, Lassen, Luther, Meier, Rudeen, and Walahoski. No (0). Absent (0).
2. **Minutes:** Moved by Lassen, seconded by Meier to approve the minutes of the February 14, 2022 regular board minutes as presented. Motion 6-0. Yes (6) Brennan, Lassen, Luther, Meier, Rudeen, and Walahoski. No (0). Absent (0).
3. **Claims:** Moved by Brennan, seconded by Walahoski to pay the February General Fund bill roster in the amount \$75,643.03. Motion 6-0. Yes (6) Brennan, Lassen, Luther, Meier, Rudeen, and Walahoski. No (0). Absent (0).
4. Moved by Luther, seconded by Brennan to approve the contract with ESU 10 for Special Education Supervision, Physical and Occupational Therapy, and Audiology.

Motion 6-0. Yes (6) Brennan, Lassen, Luther, Meier, Rudeen, and Walahoski. No (0). Absent (0).

5. Moved by Lassen, seconded by Rudeen to approve the contract for the principal. Motion 6-0. Yes (6) Brennan, Lassen, Luther, Meier, Rudeen, and Walahoski. No (0). Absent (0).
6. Moved by Luther, seconded by Walahoski to approve Security First Bank and First Tier Bank as the official depositories for all district funds. Motion 6-0. Yes (6) Brennan, Lassen, Luther, Meier, Rudeen, and Walahoski. No (0). Absent (0).
7. Moved by Meier, seconded by Brennan to accept Mrs. Lindsay Meier's resignation effective the end of the 2021-2022 school year. Motion 6-0. Yes (6) Brennan, Lassen, Luther, Meier, Rudeen, and Walahoski. No (0). Absent (0).
8. Moved by Luther, seconded by Brennan to adjourn the meeting at 9:31 p.m. Motion 6-0. Yes (6) Brennan, Lassen, Luther, Meier, Rudeen, and Walahoski. No (0). Absent (0).

#### **Board Reports and Discussion Topics:**

1. **Board Reports:**
  - a. Transportation:
  - b. Facilities and Grounds:
  - c. Negotiations:
  - d. American Civics:
  - e. Interlocal: Update on the fiber project
2. **Discussion Topics:**
  - a. March Board Meeting scheduled for Monday, March 14, 2022 beginning at 7:30 p.m. in the LMC.
  - b. Reviewed and discussed board policies: 3005 School Activities Fund, 3007 Review of Bills, 3008 Gifts, Grants, and Bequests, 3009 Audit, 3010 Insurance, 3011 Transportation, 3012 Meal Program and Meal Charges, 3013 Emergency Closings, 3014 Use of School Property, 4015 Time Away from School Activities, 4016 Use of Tobacco Products, 3017 Press Releases, 3018 Denying Access to School Premises or Activities.

#### **Administrative Reports:**

##### **Principal's Report:**

- a. Calendar Update
- b. Enrollment Update
- c. Teacher Evaluation Update
- d. Business Class Update (Personal Finance)
- e. Football Schedule

##### **Superintendent's Report:**

1. Enrollment Option Report
2. Option Enrollment -



Out a.

In a.  
b.

Change of Status a.

3. Financial Update
4. Projects Update (ESSER II and III)
5. Staffing Update
6. Food Nutrition Budget Update
7. State Aid Model
8. Beef Boosters
9. Greenhouse(s) Status

	Overton Public School District	
	Bill Roster	
	<b>Month:</b>	March
	<b>Status:</b>	Official
3/11/2022	<b>Total:</b>	\$ 67,501.82
Vendor	Total Amount	New Code Description
Airgas	\$ 398.35	Reg. Instruct. Ind. Tech. Supplies
Amazon Business	\$ 80.18	Reg. Instruct. - Indust. Tech. Supplies
Amazon Business	\$ 46.47	Reg. Instruct. - Instrumental Music Supplies
Amazon Business	\$ 108.92	Reg. Instruct. - Counselor Supplies
ATC Communications	\$ 152.73	Fiscal Services - Phone Service
Black Hills Energy	\$ 4,034.70	Operations of Buildings - Natural Gas
Broad Reach	\$ 205.64	LMC Books & Periodicals
C&S Truck & Salvage	\$ 230.00	Vehicle Servicing and Maintenance - Bus Repairs/Inspections
CenturyLink	\$ 57.17	Operation of Buildings Communications - Long Distance Phone
D&M Security	\$ 160.00	Safety Repairs & Maintenance - Fire Alarm Alarm Monitoring
Dan's Sanitation	\$ 313.00	Operation of Buildings Cleaning Services - Trash Removal
DAS State ACCTG - Central Finance	\$ 259.49	Reg. Instruct. Network Services
Dawson Public Power District - Prek	\$ 236.72	Operation of Preschool - Electricity
Dawson Public Power District - School	\$ 4,379.93	Operation of Buildings Electricity
Dawson Public Power District - Trans.	\$ 217.35	Vehicle Servicing and Maintenance - Reg. Ed. - Bus Barn Energy
Eakes Office Solutions	\$ 1,748.76	Reg. Instruction - Copier Supplies
Ecolab	\$ 60.79	Operation of Buildings Pest Control
Elm Creek Public School	\$ 3,491.58	SPED - School Psychological Services
Elm Creek Public School	\$ 872.89	SPED - School Psychological Services
ESU 10	\$ 60.00	Instructional Staff Training
ESU 10 - SPED Services	\$ 939.18	SPED Speech Path. & Audiology Ages Birth-2
ESU 10 - SPED Services	\$ 6,628.95	SPED Speech Path. & Audiology - Elementary
ESU 10 - SPED Services	\$ 939.18	SPED Speech Path. & Audiology - Age 3-4
ESU 10 - SPED Services	\$ 383.74	SPED P.T. Services - Elementary
ESU 10 - SPED Services	\$ 135.57	SPED Supervision - Birth - 2
ESU 10 - SPED Services	\$ 135.57	SPED Supervision - Ages 3-4
ESU 10 - SPED Services	\$ 383.74	SPED P.T. Services - Secondary
ESU 10 - SPED Services	\$ 667.30	SPED O.T. Services - Elementary
ESU 10 - SPED Services	\$ 667.30	SPED O.T. Services - Secondary
ESU 10 - SPED Services	\$ 624.65	SPED Supervision - Elementary
ESU 10 - SPED Services	\$ 166.82	SPED O.T. Services - Ages 3-4
ESU 10 - SPED Services	\$ 166.83	SPED O.T. Services - Birth - 2
ESU 10 - SPED Services	\$ 95.94	SPED P.T. Services - Ages 3-4
ESU 10 - SPED Services	\$ 95.94	SPED P.T. Services - Birth - 2
ESU 10 - SPED Services	\$ 39.67	SPED Speech Path. & Audiology - Secondary
ESU 10 - SPED Services	\$ 624.65	SPED Supervision - Secondary
ESU 10 - SPED Services	\$ 151.89	SPED Supervision - Vocational Secondary
Foster Lumber, LLC	\$ 37.38	Reg. Instruct. - Custodial Supplies
Jones Plumbing & Heating	\$ 19.70	Building Repairs and Maintenance - Plumbing Supplies
JW Pepper	\$ 205.00	Reg. Instruct. Instrumental Music Supplies
KCAV	\$ 31,160.00	ESSER II - Technology Smartboard Purchases
KSB School Law	\$ 145.00	District Legal Services - Legal Services & Policy Update Fees
Martin Welding & Machine Shop	\$ 112.80	Reg. Instruct. - Indust. Tech. Metal
Menards	\$ 368.96	Operation of Buildings Supplies
Plum Creek Market Place	\$ 184.33	Reg. Instruction - Family Consumer Science Supplies
Shively Repair	\$ 316.78	Vehicle Servicing and Maintenance - Inspections and Servicing
The Home Depot Pro	\$ 406.25	Reg. Instruct. - Custodial Supplies
TKE Elevator Corporation	\$ 359.46	Building Repairs and Maintenance Services - Elevator Maint.
Village of Overton	\$ 323.00	Reg. Instruct. - Utility Services
Village of Overton - Prek 3	\$ 49.00	Early Childhood Utility Services
Village Uniform	\$ 571.47	Operation of Building - Uniform Cleaning
Clearing Account	\$ 3,281.10	Supplies

**Matters Pending Before the Board:**

A motion by \_\_\_\_\_ and seconded by \_\_\_\_\_

**1. Action Item:** Consider approving the contract with ESU 10 for School Psychology services for the 2022-2023 school year.

**Motion: To approve the contract with ESU 10 for School Psychology services for the 2022-2023 school year.**

Votes:	YES	NO	ABSENT
Brennan	_____	_____	_____
Lassen	_____	_____	_____
Luther	_____	_____	_____
Meier	_____	_____	_____
Rudeen	_____	_____	_____
Walahoski	_____	_____	_____

Vote \_\_\_\_\_

A motion by \_\_\_\_\_ and seconded by \_\_\_\_\_

**2. Action Item:** Consider approving the teaching contract for Kinzy Dibbern.

**Motion: To approve the teaching contract with Kinzy Dibbern**

Votes:	YES	NO	ABSENT
Brennan	_____	_____	_____
Lassen	_____	_____	_____
Luther	_____	_____	_____
Meier	_____	_____	_____
Rudeen	_____	_____	_____
Walahoski	_____	_____	_____

Vote \_\_\_\_\_

A motion by \_\_\_\_\_ and seconded by \_\_\_\_\_

**3. Action Item:** Consider approving the 2022-2023 class schedule.

**Motion: To approve the 2022-2023 class schedule.**

Votes:	YES	NO	ABSENT
Brennan	_____	_____	_____

Lassen	___	___	___
Luther	___	___	___
Meier	___	___	___
Rudeen	___	___	___
Walajoski	___	___	___

Vote \_\_\_\_\_

A motion by \_\_\_\_\_ and seconded by \_\_\_\_\_

**4. Action Item:** Consider approving the 2022-2023 Title 1 Cooperative Agreement with ESU 10.

**Motion: To approve the 2022-2023 Title 1 Cooperative Agreement with ESU 10.**

Votes:	YES	NO	ABSENT
Brennan	___	___	___
Lassen	___	___	___
Luther	___	___	___
Meier	___	___	___
Rudeen	___	___	___
Walajoski	___	___	___

Vote \_\_\_\_\_

A motion by \_\_\_\_\_ and seconded by \_\_\_\_\_

**5. Action Item:** Consider adjourning the meeting.

**Motion: To adjourn the meeting at \_\_\_\_\_ p.m.**

Votes:	YES	NO	ABSENT
Brennan	___	___	___
Lassen	___	___	___
Luther	___	___	___
Meier	___	___	___
Rudeen	___	___	___
Walajoski	___	___	___

Vote \_\_\_\_\_



Schedule A

EDUCATIONAL SERVICE UNIT 10 BUDGET FORM  
 2022-2023  
 Agency Code--950010

District Name: Overton Public Schools

Contracted Reimbursable School Age Services	NDE Service Code	2021-22 Percent Per District	2022-23 Percent Per District
Speech Teacher School Age - Secondary	4001	0.060	0.0000
Speech Teacher School Age - Elementary		0.820	0.8100
SpEd Supervision School Age - Secondary	0001	0.022	0.0210
SpEd Supervision School Age - Elementary		0.022	0.0210
D/E Audiology School Age - Secondary	1003	0.005	0.0050
D/E Audiology School Age - Elementary		0.005	0.0050
Deaf Education Services School Age - Secondary	2014	-	-
Deaf Education Services School Age - Elementary		-	-
D/E Psychology School Age - Secondary	1002	-	0.0210
D/E Psychology School Age - Elementary		-	0.0210
Occupational Therapy School Age - Secondary	4006	0.022	0.0230
Occupational Therapy School Age - Elementary		0.022	0.0230
Physical Therapy School Age - Secondary	4005	0.021	0.0225
Physical Therapy School Age - Elementary		0.021	0.0225
Vision Services School Age - Secondary	2008	-	-
Vision Services School Age - Elementary		-	-
Vocational	4012	0.032	0.0320
Licensed Mental Health Provider Service - Secondary		-	-
Licensed Mental Health Provider Service- Elementary		-	-

Contracted Nonreimbursable Preschool Services		2021-22 Percent Per District	2022-23 Percent Per District
Speech Teacher Ages 3 - 4	4001	0.1200	0.1300
Speech Teacher Birth - 2		-	0.0600
SpEd Supervision Ages 3 - 4	0001	0.0220	0.0220
SpEd Supervision Birth - 2		0.0220	0.0220
D/E Audiology Ages 3 - 4	1003	0.0010	0.0010
D/E Audiology Birth - 2		0.0010	0.0010
Deaf Education Services Ages 3 - 4	2014	-	-
Deaf Education Services Birth - 2		-	-
D/E Psychology Ages 3 - 4	1002	-	0.0050
D/E Psychology Birth - 2		-	0.0050
Occupational Therapy Ages 3 - 4	4006	0.0055	0.0057
Occupational Therapy Birth - 2		0.0055	0.0057
Physical Therapy Ages 3 - 4	4005	0.0053	0.0056
Physical Therapy Birth - 2		0.0053	0.0056
Vision Services Ages 3 - 4	2008	-	-
Vision Services Birth - 2		-	-

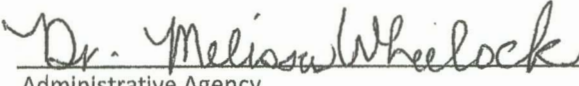
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signature of authorized school representative

NEBRASKA DEPARTMENT OF EDUCATION SPECIAL EDUCATION  
COOPERATIVE PROGRAM AGREEMENT  
SCHOOL YEAR 2022-2023

Cooperative Program Name: ESU 10 School Psychology Cooperative

Part V:

<b>NAME OF ADMINISTRATIVE AGENCY:</b>	Educational Service Unit 10	School District or ESU ESU Number 950010
Address:	P.O. Box 850 Kearney, NE 68848	
Phone:	308-237-5927	
Name / Title of Administrative Agency Representative: Dr. Melissa Wheelock, Administrator		
Name / Title of Contact Person: Jean Anderson, Special Education Director		
Address:	Same	
Phone:	Same	
Signature:	 Administrative Agency	Date: 02 / 16 /2022

Part VI:

<b>Cooperative Program Participant:</b>	Overton Public Schools	School District or ESU Number: 24-0004
Address:	401 7t St., PO Box 310 Overton, NE 68863-0310	
Phone:	308-987-2424	
Name / Title of Cooperative Program Participant Representative: Mark Aten, Superintendent		
Name / Title of Contact Person: Same		
Address:	Same	
Phone:	Same	
Signature:	_____ Cooperative Program Participant Representative	Date: _____



Name	Grade				2022-2023 Class Schedule			Locker/Combo			
	1st Period	2nd Period	3rd Period	4th Period	Lunch	5th Period	6th Period	7th Period	8th Period		
5-8 Schedule	8:05 - 8:56	8:56 - 9:47	9:47 - 10:38	10:38 - 11:29	11:29 - 11:54	11:54 - 12:45	12:45 - 1:36	1:36 - 2:27	2:27 - 3:28	Extra-Duty Assignments	
9-12 Schedule	8:05 - 8:56	8:56 - 9:47	9:47 - 10:38	10:38 - 11:29	11:29 - 12:20	12:20 - 12:45	12:45 - 1:36	1:36 - 2:27	2:27 - 3:28		
Miss Kaylei Becker 141	Yearbook	Accounting I / Accounting II	Planning	Entrepreneurship / Management	Lunch	Comp 7/8 S1:7 S2:8	Personal Finance/ Business Math	Intro to Business / Prin. of Finance	Media Prod. / Digital Media	FBLA Annual Staff	
Mrs. Emily Brooks 103	Art I-IV	Art I-III	K-6 Art M:6, T/W/TH: K-4, F:5	Planning	Lunch	Art 7/8 S1:7 S2:8	Sophomore Exploratory Art	Art I-IV	Art I-IV	11th grade	
Miss Becka Bruntz 127	Adaptive Music	Elementary Music M:1/3 T:2/3 W:1/3 Th:2/4 F:2/4	Choir 5/6 M/W:5 T/Th:6	7th & 8th HR 7:M/W/AF 8:T/TH/AF	Planning	Lunch	Elementary Music M:4/K T:1/K W:4/2 Th:K/1 F:K/3	Choir 7/8 M/W: 8 T/Th: 7	9-12 Choir	Jazz Choir	
Mr. Chase Christensen 126/208	9-12 Band	IT Period	IT Period	IT Period	Noon Duty	Band 5/6 M/W/AF:5 T/Th/AF 6	Planning	Band 7/8 M/W/F: 7 T/Th/F: 8	Elementary Tech (S1-M/W:4 T/Th:3) (S2-M/W:2 T:1 Th:K)	Tech. Dir. Pep Band Jazz Band	
Mrs. Angie Ehlers 109	Child Development / Parenting	Planning	Leadership & Ethics / HS Careers	Life & Career Readiness / Relationships	Lunch	FCS 7/8 S1:8 S2:7	Intro to FCS	Foods & Nutrition / Culinary	Intro to Design / Textile Const.	7th Grade FCCLA	
Mr. Seth Ehlers 306	Science 7	Chemistry	College Biology	Biology	Science in Practice	Lunch	Planning	Anatomy & Physiology	Plant Biology / Plant Science	9th Grade Asst. CC Head BBB Asst. TR	
Mr. Marcus Harvey 123/144	Weights	Elementary PE M:K/4 T:K/1 W:2/4 Th:1/3 F:K/3	PE 5/6 M:2/3 T/Th:5 W/F:6	Planning	PE / Health	Lunch	Lifetime Sports & Fitness	Elementary PE M:1/3 T:2/4 W:1/K Th:2/4 F:	PEB 7/8 / Weights	Head FB JHB Sports	
Mr. Todd Hoyt 401	Metals & Fabrication	Power & Technology	Planning	Structural Systems	Lunch	Shop 7/8 S1:8 S2:7	Woods I / Welding I	Adv. Welding / Adv. Woods	Mechanical /Architectural Drafting	Crisis Team	
Mrs. Alicia Lassen 209/133	Lang. Arts 6	Reading 6	Title	Title	Noon Duty	LMC	LMC	LMC	LMC	7th Grade	
Mrs. Juliana Loudon 305	Natural Resources Mgmt	Food Science	Animal Science	Wildlife Management	Planning	Lunch	Intro to AG	MS AG M/W/F: 7 T/Th/F: 8	Agronomy / Plant Science	FFA	
Mrs. Alicia Luther 304	Elementary Spanish (T-Th)	EL (T-Th)	Planning	7th/8th Spanish 7th (T/Th/AF) 8th (M/W/AF)	Lunch	AF: 5th/6th Grade Spanish / EL	Spanish II	Spanish I	Spanish III	Multi-Cultural EL	
Mr. Aaron McCoy 303	Geography	Government	World History	American History	Noon Duty	Noon Duty	Geography	Planning	PEB 7/8	10th Grade HAL/NHS Quiz Bowl JHB Sports Asst. AD	
Mr. Michael Phelps 201/140/144	Weights	Social Studies 5	Social Studies 8	Social Studies 6	Lunch	Comp 5/6 M/W:6 T/Th:5	Social Studies 7	Planning	Weights / JHWR	Asst. FB Head WR JHWR	
Mr. Derrick Pulliam 302	Algebra 8	Geometry	Math 11	Planning	Algebra II	Lunch	Calculus	Trigonometry	5th Homeroom		
Mrs. Alisha Remmenga 203	Algebra 8	Geometry	Math 7	Math 5	Algebra II	Lunch	Math 6	Planning	5th Homeroom	5th Grade	
Miss Jody Skallberg 204/208	Counselor	Counselor	Counselor	7th & 8th HR 7:M/W/AF 8:T/TH/AF	Counselor	Noon Duty	Counselor	Counselor	Counselor	12th Grade Crisis Team	
Ms. Elizabeth Sloan 110	7-12 Resource	7-12 Resource	7-12 Resource	7-12 Resource	7-12 Resource	Lunch	7-12 Resource	7-12 Resource	7-12 Resource	8th Grade ILCD	
Mrs. Dana Stelling 207	Planning	English 7	Title Interventions	English 8	Noon Duty	Study Hall 5/6 M/W/AF:5 T/Th/AF:6	Language Arts 5	Reading 5	6th Homeroom	6th Grade Speech One-Act	
Mr. Keith Swift 307	Science 5	Science 8	Physical Science	Physics	Science in Practice	Lunch	Planning	Science 6	Weights		
Mrs. Mandi Wallace 104	Title	Title	Title	Title	Title	Lunch	Title	Title	PEG 7/8	SAT 504 JHG Sports	
Mrs. Ashley Wyatt 301	Planning	English 10	English 11	English 9	English 12	Lunch	Speech	English 11	6th Homeroom	6th Grade One-Act	



Name	Grade				2022-2023 Class Schedule			Locker/Combo			
	1st Period	2nd Period	3rd Period	4th Period	Lunch	5th Period	6th Period	7th Period	8th Period		
5-8 Schedule	8:05 - 8:56	8:56 - 9:47	9:47 - 10:38	10:38 - 11:29	11:29 - 11:54	11:54 - 12:45	12:45 - 1:36	1:36 - 2:27	2:27 - 3:28	Extra-Duty Assignments	
9-12 Schedule	8:05 - 8:56	8:56 - 9:47	9:47 - 10:38	10:38 - 11:29	11:29 - 12:20	12:20 - 12:45	12:45 - 1:36	1:36 - 2:27	2:27 - 3:28		
Miss Kaylei Becker 141	Yearbook	Accounting I / Accounting II	Planning	Entrepreneurship / Management	Lunch	Comp 7/8 S1:7 S2:8	Personal Finance / Business Math	Intro to Business / Prin. of Finance	Media Prod. / Digital Media	FBLA Annual Staff	
Mrs. Emily Brooks 103	Art I-IV	Art I-III	K-6 Art M:6, T/W/TH: K-4, F:5	Planning	Lunch	Art 7/8 S1:7 S2:8	Sophomore Exploratory Art	Art I-IV	Art I-IV	11th grade	
Miss Becka Bruntz 127	Adaptive Music	Elementary Music M:1/3 T:2/3 W:1/3 Th:2/4 F:2/4	Choir 5/6 M/W:5 T/Th:6	7th & 8th HR 7:M/W/AF 8:T/TH/AF	Planning		Lunch	Elementary Music M:4/K T:1/K W:4/2 Th:K/1 F:K/3	Choir 7/8 M/W: 8 T/Th: 7	9-12 Choir	Jazz Choir
Mr. Chase Christensen 126/208	9-12 Band	IT Period	IT Period	IT Period	Noon Duty	Band 5/6 M/W/AF:5 T/Th/AF:6	Planning	Band 7/8 M/W/F: 7 T/Th/F: 8	Elementary Tech (S1-M/W:4 T/Th:3) (S2-M/W:2 T:1 Th:K)	Tech. Dir. Pep Band Jazz Band	
Mrs. Angie Ehlers 109	Child Development / Parenting	Planning	Leadership & Ethics / HS Careers	Life & Career Readiness / Relationships	Lunch	FCS 7/8 S1:8 S2:7	Intro to FCS	Foods & Nutrition / Culinary	Intro to Design / Textile Const.	7th Grade FCCLA	
Mr. Seth Ehlers 306	Science 7	Chemistry	College Biology	Biology	Science in Practice	Lunch	Planning	Anatomy & Physiology	Plant Biology / Plant Science	9th Grade Asst. CC Head BBB Asst. TR	
Mr. Marcus Harvey 123/144	Weights	Elementary PE M:K/4 T:K/1 W:2/4 Th:1/3 F:K/3	PE 5/6 M:2/3 T/Th:5 W/F:6	Planning	PE / Health	Lunch	Lifetime Sports & Fitness	Elementary PE M:1/3 T:2/4 W:1/K Th:2/4 F:	PEB 7/8 / Weights	Head FB JHB Sports	
Mr. Todd Hoyt 401	Metals & Fabrication	Power & Technology	Planning	Structural Systems	Lunch	Shop 7/8 S1:8 S2:7	Woods I / Welding I	Adv. Welding / Adv. Woods	Mechanical /Architectural Drafting	Crisis Team	
Mrs. Alicia Lassen 209/133	Lang. Arts 6	Reading 6	Title	Title	Noon Duty	LMC	LMC	LMC	LMC	7th Grade	
Mrs. Juliana Loudon 305	Natural Resources Mgmt	Food Science	Animal Science	Wildlife Management	Planning		Lunch	Intro to AG	MS AG M/W/F: 7 T/Th/F: 8	Agronomy / Plant Science	FFA
Mrs. Alicia Luther 304	Elementary Spanish (T-Th)	EL (T-Th)	Planning	7th/8th Spanish 7th (T/Th/AF) 8th (M/W/AF)	Lunch	AF: 5th/6th Grade Spanish / EL	Spanish II	Spanish I	Spanish III	Multi-Cultural EL	
Mr. Aaron McCoy 303	Geography	Government	World History	American History	Noon Duty	Noon Duty	Geography	Planning	PEB 7/8	10th Grade HAL/NHS Quiz Bowl JHB Sports Asst. AD	
Mr. Michael Phelps 201/140/144	Weights	Social Studies 5	Social Studies 8	Social Studies 6	Lunch	Comp 5/6 M/W:6 T/Th:5	Social Studies 7	Planning	Weights / JHWR	Asst. FB Head WR JHWR	
Mr. Derrick Pulliam 302	Algebra 8	Geometry	Math 11	Planning	Algebra II	Lunch	Calculus	Trigonometry	5th Homeroom		
Mrs. Alisha Remmenga 203	Algebra 8	Geometry	Math 7	Math 5	Algebra II	Lunch	Math 6	Planning	5th Homeroom	5th Grade	
Miss Jody Skallberg 204/208	Counselor	Counselor	Counselor	7th & 8th HR 7:M/W/AF 8:T/TH/AF	Counselor	Noon Duty	Counselor	Counselor	Counselor	K-6 Counselor Time	12th Grade Crisis Team
Ms. Elizabeth Sloan 110	7-12 Resource	7-12 Resource	7-12 Resource	7-12 Resource	7-12 Resource	Lunch	7-12 Resource	7-12 Resource	7-12 Resource	8th Grade ILCD	
Mrs. Dana Stelling 207	Language Arts 5	English 7	Title Interventions	Planning	Noon Duty	Study Hall 5/6 M/W/AF:5 T/Th/AF:6	English 8	Reading 5	6th Homeroom	6th Grade Speech One-Act	
Mr. Keith Swift 307	Planning	Science 8	Physical Science	Physics	Science in Practice	Lunch	Science 5	Science 6	Weights		
Mrs. Mandi Wallace 104	Title	Title	Title	Title	Title	Lunch	Title	Title	PEG 7/8	SAT 504 JHG Sports	
Mrs. Ashley Wyatt 301	Planning	English 10	English 11	English 9	English 12	Lunch	Speech	English 11	6th Homeroom	6th Grade One-Act	



## CONTRACT

Educational Service Unit Number 10 (the "ESU") and Overton Public Schools (the "District") (collectively, the "Parties") hereby enter into this Contract for the benefit of both Parties and to comply with applicable laws and regulations regarding Title 1A and other federal funds.

**1. ESU's Support to the District.** Due to changes in the interpretation and enforcement of certain federal funds, the ESU will no longer facilitate a Title 1A "Co-Op" for school districts within the ESU's service area. Instead, the ESU and District intend to contract for the ESU to assist the District with its obligations related to its Title 1A and other federal funds. As such, the ESU will continue to provide the same supports and assistance to the District as the ESU has historically provided, including the following:

- a. Assist the District with monitoring and reporting;
- b. Provide reasonable support of ESU staff members to assist the District with monitoring and reporting;
- c. Facilitate trainings for District staff to understand monitoring, reporting and other requirements;
- d. Coordinate timely communications and updates from the Nebraska Department of Education;
- e. Assist Districts with collecting, maintaining and reporting Time and Effort logs, Risk Assessments, A133 Audits, and the like;
- f. Make staff available for any monitoring visits that occur at the District;
- g. Other services or supports as agreed to by both Parties.

**2. District's Payment to the ESU.** In exchange for the ESU's supports, services and staff time, the District will pay to the ESU an administrative fee equal to 2% of allocated Title 1A funds. Such payment shall be made to the ESU by October 1, 2022. If the District fails to make such payment, then the ESU may, with or without notice, decline to provide the services and supports identified in this Contract.

**3. Other Services.** The Parties agree that this Contract is intended to be a guiding document, and not a detailed or itemized list of every service and support that the ESU will provide to the District. As such, the Parties agree to work together to identify what additional services and supports the ESU will provide to the District, and whether any such additional services and supports will necessitate an increased administrative fee to be paid by the District to the ESU. Both Parties agree that all such discussions will be conducted in good faith and in the best interests of both Parties.

**4. Risk and Liability.** Since the ESU will not operate the Title 1A "Co-Op" any longer, the District hereby expressly acknowledges and agrees that it will indemnify and hold harmless the ESU from any fine, penalty or other sanction related to the District's receipt, use, monitoring, or reporting of Title 1A or other federal funds. To the extent that the ESU incurs or has been advised that the ESU must pay any fine, penalty or other sanction related to the

District's receipt, use, monitoring, or reporting of Title 1A or other federal funds, then the District agrees to reimburse the ESU in the amount of such fine, penalty or sanction within 30 days of the ESU's payment of such fine, penalty or other sanction.

**5. Termination.** Either Party may immediately terminate this Contract upon written notice to the other Party.

**6. Lawful Provisions.** In the event that any provision of this Contract is deemed unlawful or contrary to any statute, regulation, or guidance by any applicable state or federal agency, such provision shall automatically be null and void but the remainder of this Contract shall remain in full force and effect.

**EDUCATIONAL SERVICE UNIT NUMBER 10**

ESU 10 Administrator signature

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**3019**  
**Sale or Disposal of School Property**

In selling school property, whether real or personal, the board of education shall be mindful of its financial obligation to the taxpayers of the school district. The board may sell school property in the manner it deems most appropriate for the particular property (e.g., by taking bids, by auction, or by selling the property for a specified price). The board shall take action at a regular meeting to approve the sale or disposal of property by the statutorily required two-thirds vote of the members before selling or disposing of it.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

**3020**  
**Copyright Compliance**

Copyrighted print, audio, video, software and other media may be reproduced only when the use of the reproduction is a fair use in compliance with the Copyright Act or when the written permission for such use by reproduction has been obtained from the copyright holder. Any staff member who violates this policy will face disciplinary action up to and including the cancellation, non-renewal, or termination of the employee's employment. Any student who violates this policy will face disciplinary action up to and including expulsion, depending on the seriousness of the misconduct. Individuals who subject the school district to financial penalty for copyright violations may be required to reimburse the district for its costs for such violation.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_



**3021**  
**Operation of School Business Office**

The central office of the school district shall generally be open for business from 8:00 a.m. to 4:00 p.m. every weekday except for New Year's Day, Memorial Day, the Fourth of July, Labor Day, Thanksgiving and Christmas Day. The office may be open, even on days when school is cancelled due to inclement weather. The Superintendent shall be responsible for ensuring that the central office is appropriately staffed when the district is open for business and shall be responsible for supervising all staff employed in the central office.

Adopted on: \_\_\_\_\_  
Revised on: \_\_\_\_\_  
Reviewed on: \_\_\_\_\_

**3022**  
**Volunteers**

Volunteers provide valuable assistance to school district staff and enrich the education program. Community members are encouraged to volunteer their services to the district under the conditions set forth below.

1. Volunteers must provide the district with directory information including their name, address, and telephone number.
2. Upon request by the district, volunteers must promptly execute a Volunteer Services Agreement.
3. The district may, but is not required to, conduct a criminal background check on any volunteer. A potential volunteer who refuses to undergo a background check will not be permitted to volunteer for the district.
4. Volunteers shall not perform the duties of a teacher as that term is defined in Nebraska statutes or regulations.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

**3023**

**Electronic Records Management Policy**

In order to meet the District's technical and business needs and to achieve good faith, routine operation of the District's electronic information system, it is the policy of this District to retain electronically stored information in a form with its metadata intact ("ESI") for a period of five years from the date the ESI is created ("Retention Period"). At the expiration of the Retention Period, the ESI shall be subject to overwriting or deletion from the District's electronic files and records, except as otherwise required by these policies or state and federal law. When ESI is relevant or may reasonably become relevant to pending or reasonably anticipated litigation, such ESI shall be retained until the pending litigation is over or until the reasonable anticipation of litigation no longer exists, regardless of whether such ESI's Retention Period has expired. When ESI is relevant or may reasonably become relevant to pending or reasonably anticipated litigation, the District's central administration office shall send a litigation hold memorandum to all personnel that may have access to such ESI.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

## 3024

### Booster Clubs and Parent-Teacher Organizations

Parent-teacher organizations and booster clubs (collectively, "Supporting Entities") promote goodwill throughout the community and strengthen educational programs via parental and community involvement in the district. However, the district's involvement with Supporting Entities may result in negative legal and political consequences.

Supporting Entities are separate entities from the district and board. Therefore, district employees may only participate in a Supporting Entity's activities as a member, officer, or director of the Supporting Entity. District employees may not participate in Supporting Entities in their capacity as a district employee. Further, in-school announcements for Supporting Entity sponsored functions must provide a clear indication that the function is sponsored by the Supporting Entity.

Notwithstanding anything herein to the contrary, an administrator employed by the district may attend the meetings of the Supporting Entity. An administrator who attends Supporting Entity meetings must strongly **recommend** that the Supporting Entity adopt the following policies:

- (a) The Supporting Entity should legally establish itself as a Nebraska Nonprofit Organization.
- (b) The Supporting Entity should require that
  - i. all checks written out of the Supporting Entity's checking account contain two signatures;
  - ii. sales slips, receipts, or invoices for every expenditure be provided to the Supporting Entity's treasurer and kept in the Supporting Entity's records; and
  - iii. bank statements be reviewed and approved by the Supporting Entity treasurer and reconciled by a Supporting Entity officer that does not have check-signing authority.

Supporting Entities may only use the district's facilities for meetings or public activities, and may only use the district's names, logos, or mascots, upon prior written approval of a district administrator.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_



Reviewed on: \_\_\_\_\_

**3025**  
**Returned Checks**

Any individual or entity that writes a check to the school district which is returned due to insufficient funds must reimburse the school district in cash for the amount of the check plus a \$30.00 returned check charge. Individuals or entities whose checks are repeatedly returned due to insufficient funds may be prohibited from paying amounts due to the school district via check.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

**3026  
Handbooks**

The school district's handbooks for students and staff are intended to convey information and explain school regulations and procedures that are necessary for the school to run smoothly and efficiently. Although the board of education may take action to approve the handbooks annually, the administration has the authority to change the contents of any handbook so long as the changes are consistent with board policy.

None of the district's handbooks creates a "contract" between the school district, staff members, parents or students.

If any information contained in any handbook conflicts with board policy or state statute, the policy or statute will govern.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

## 3027

### Resolution of Conflicts Between Parents Over School Issues

It is in students' best educational interests to have parents work cooperatively with each other and with school personnel regarding their children's education. In certain circumstances, parents disagree with each other regarding their children's education or other issues involved with the school district. Though such disagreements typically occur with separated or divorced parents, this regulation is not limited to those circumstances.

#### 1) Obtaining Records and Conferring with Teachers.

All parents can obtain their children's records and meet with their children's teachers regardless of custody or visitation rights unless a court enters an order otherwise or their parental rights have been terminated. The district will not schedule separate parent-teacher conferences absent extraordinary circumstances.

#### 2) Accessing a Child at School/Picking Up a Child.

School personnel will neither interpret nor enforce court orders governing the relations between separated or divorced parents unless the court order terminates the parental rights of a parent, limits a parent to supervised visitation with minor children or otherwise specifically limits the parent's access to the child at school. In all other circumstances, parents may contact their child while at school or pick a child up from school at any time. School staff are not responsible for enforcing visitation schedules contained in any court order to which the school district is not a party.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_



**3028**  
**Sex Offenders**

The safety of the students attending school is very important to the board of education. School employees, parents, and students should be aware of dangers posed by sex offenders living within the school district, and should be vigilant in providing protection against these dangers.

The board does not generally permit registered sex offenders on school grounds, at any school sponsored activity, or on any property under the control of the school district. The superintendent or his/her designee is hereby empowered to notify sex offenders of this policy and to grant limited permission to attend certain activities on a case-by-case basis.

Students who are registered sex offenders shall not be precluded from receiving a free education from the school district on that basis. The school district will consider a student's status as a registered sex offender in determining the student's educational placement and program.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

### 3029

## **Distribution of Flyers Advertising Non-School Organization Activities**

As students can derive social and educational benefits from activities sponsored by non-school organizations, groups or individuals, the district will distribute flyers advertising activities of non-school organizations that meet the requirements set forth below:

1. The flyer may not contain statements that are obscene, lewd, vulgar, profane; violate federal, state or local laws or regulations; violate board policy; advocate the use or advertise the availability of any substance or material that may reasonably be believed to constitute a direct and substantial danger to the health or welfare of students, such as tobacco, alcohol or illegal drugs; incite violence; advocate use of force or urge violation of federal, state or municipal law, district policy or regulations; interfere with or advocate interference with the rights of any individual or the orderly operation of the schools and their programs.
2. The non-school organization must contact the district office to (a) inform the district that it wishes to have flyers distributed to students and (b) obtain a date from the office on which the flyers will be delivered.
3. The non-school organization must provide a sufficient number of copies of the flyer and must deliver them to the district at least three days before the date the flyers are to be distributed.
4. The flyer may not advertise any activity which will take place during instructional time or during school-sponsored activities.
5. The flyer must include a statement explaining that the organization is not affiliated with or endorsed by the district.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

## 3030

### **Automatic External Defibrillator (AED) Program**

An automatic external defibrillator (AED) is a portable device used to induce electrical stimulation to the heart muscle in the event of a potential cardiac arrest. The school district has a limited number of AEDs in its facilities. The location of the AEDs will be determined by the AED Program Coordinator in consultation with members of the school district administration and the local fire/EMS department. The presence of AEDs in certain locations in selected district buildings does not imply that AEDs will generally be available in all locations or in all district buildings. Likewise, the district does not make any promise, express or implied, that a trained staff member will be available to operate the AED in the event of a potential cardiac arrest.

#### 1. Equipment

Equipment shall be an automated external defibrillator in working condition that meets standards established by the Federal Food and Drug Administration and is in compliance with the manufacturer's maintenance schedule. Gifts, grants and donations, including in-kind donations, designated for obtaining an automated external defibrillator, or for inspection, maintenance or training in the use of an automated external defibrillator will be accepted and placed into a special district account to assist in obtaining and maintaining AEDs.

When the school acquires an AED it will notify the local emergency medical service of the existence, location, and type of the AED, and will notify EMS of any change in the location of such defibrillator. If an AED is located in a bus or other school vehicle, only the primary site where the vehicle or object is located will be reported to EMS.

#### 2. Program Coordinator

a. The School District's AED Program Coordinator is \_\_\_\_\_ . (Insert the name of the position: i.e. the superintendent of schools, the school nurse, etc.)

b. The Program Coordinator shall:

- Consult with the school's administration and the medical advisor to develop a written protocol for the use of AEDs, and post such protocol near each AED



- Select employees for AED training
- Arrange for appropriate training of anticipated users at least annually
- Maintain a training schedule that includes the names of those trained and dates both of current training and dates for recertification.
- Check equipment according to the manufacturer's guidelines and take appropriate action in the event of any variance or need
- Maintain on file a specification sheet on each approved AED model
- Monitor the effectiveness of this system
- Communicate with medical director on issues related to medical emergency response program including post-event reviews
- Coordinate with the local fire department and police department
- Take appropriate steps after an AED event, including sharing of data with appropriate medical and EMS personnel, cleaning, replacing or recharging components of the AED as appropriate.

### 3. Medical Oversight

a. The medical advisor of the AED program is \_\_\_\_\_, MD.

b. The medical advisor has ongoing responsibility for:

- Providing medical direction for use of AEDs
- Writing a prescription for AEDs
- Reviewing and approving guidelines for emergency procedures related to use of AEDs and cardio pulmonary resuscitation
- Evaluation of post-event review forms and digital files downloaded from the AED

### 4. Volunteer Responders



Anyone may, at their discretion, provide voluntary assistance to victims of medical emergencies. The extent to which these individuals respond shall be appropriate to their training and experience, and may include CPR, AED or medical first aid.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

**3031**

**Students Electing to Attend School in Adjoining State**

The board shall deny applications of students seeking to attend school in an adjoining state. The board shall make an exceptions to this policy only upon a showing by the student's family that (1) the student will suffer extreme and unusual harm if not allowed to attend school in an adjoining state; or (2) the district's financial circumstances will be unaffected by the out-of-state transfer.

This policy shall not apply to out-of-state placements of students with verified disabilities by their Individualized Education Plan Teams.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_

## 3032

### Copying Fees for School District Records

Requests for copies of school district records shall be subject to applicable copying fees. No fee shall be charged for providing a copy of a student or public record if a specific law or regulation requires the copy to be provided without charge.

**Student Records.** Students and their parents or guardians shall not be charged any fee to inspect and review the student's files or records. Students and their parents or guardians who desire a copy of the student's files or records shall pay the reasonable cost of reproduction as follows:

- Black and white letter or legal-sized photocopies: No charge for the first two copies; ten cents for each copied page thereafter.
- Computer data printouts: No charge for the first two pages; ten cents for each page thereafter.
- Other medium: Actual cost of reproduction.
- Postage fees: Actual cost

Students and their parents or guardians **shall not be charged any fee:**

- To search for or retrieve any student's files or records.
- For a copy of a student's Individualized Education Plan (IEP).
- For copy of the special education evaluation report and the documentation of determination of eligibility for special education services upon completion of the administration of assessments and other evaluation measures.
- If the fee effectively prevents the parents from exercising their right to inspect and review student records.

**Student Records – Transfer School.** A copy of the student's files or records, including academic material and any disciplinary material relating to any suspension or expulsion shall be provided at no charge, upon request, to any public or private school to which the student transfers.

**Public Records.** Individuals requesting copies of public records shall pay the actual added cost of making the copies available.

- For photocopies, actual added costs may include a reasonably apportioned cost of the supplies, such as paper, toner, other equipment used in preparing the copies, and any additional payment

obligation for the time of contractors necessarily incurred to comply with the copy request.

- For printouts of computerized data on paper, actual added cost may include computer run time and the cost of materials for making the copy.
- For electronic data, the actual added cost may include the reasonably calculated actual added cost of the computer run time, any necessary analysis and programming, and production of a report in the form furnished to the requester.
- The actual added cost shall not include any charge for the existing salary or pay obligation to public officer or employees for the first four hours of searching, identifying, physically redacting, or copying records, but fees may be charged after the first four hours.
- The district shall not charge any fee for copies of public records that is prohibited by law but reserves the right to charge any other fee allowed by law.

The fee schedule for public records copies is as follows:

- Black and white letter or legal-sized photocopies: Ten cents for each copied page.
- Computer data printouts: Ten cents for each copied page.
- Other medium: Actual cost of reproduction.
- Postage fees: Actual cost

**Deposit.** The school district may require a deposit before providing copies of student or public records if the estimated cost to fulfill the request exceeds fifty dollars.

**Waiver.** Documents may be furnished without charge or at a reduced charge where the district determines that waiver or reduction is in the public interest.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_



### **3033**

#### **Lending Textbooks to Children Enrolled in Private Schools**

The school district shall make textbooks available to private school children who reside within the district or are otherwise entitled to borrow them pursuant to statute and 92 Nebraska Administrative Code, section 4. The district is obligated to purchase and lend textbooks only to the extent that the Legislature appropriates funds to the Nebraska Department of Education to be distributed for this purpose. As used in this policy, "textbooks" shall have the definition adopted by the Nebraska State Board of Education in Rule 4.

The district shall make a request for funds by filing an application on the form prescribed by the Department of Education no later than February 15<sup>th</sup> prior to the school year for which the application is made. The application shall include: the number of applications received; the number of textbooks requested; the number of textbooks needed to be purchased to fill the requests; the purchase price of the textbooks needed to be purchased which may include up to 5% of the cost to defray administrative expense; the title, purchase price, and number requested of each textbook including any shipping or handling charges; and if applicable the amount of carryover funds remaining from the previous year, amount of funds on hand from sale of unused textbooks, and amount of funds on hand from reimbursements for damaged textbook.

Textbooks which have not been requested for three consecutive years may be classified as unused and disposed of by sale or otherwise.

On or before November 15<sup>th</sup>, the district shall prepare a list of textbooks that are designated for use in the district during the current year and a list of new textbooks designated for use the following school year. The lists shall be kept current and in a place where they may be viewed during regular business hours. The district shall maintain a separate inventory of textbooks purchased for the use of private school children residing in the district.

Any parent or legal guardian who wishes to borrow textbooks shall submit an application on the form prescribed by the Department of Education to the district's administration offices on or before January 15<sup>th</sup> prior to the school year for which the application is made. The district shall maintain a supply of blank application forms and receipt forms. It shall keep the forms that have been signed by parents and guardians in a separate file for at least 5 years. It shall notify the parents and guardians at least 10 days prior to the start of

school when and where the textbooks will be available. It shall make textbooks available to parents or guardians on or before August 15<sup>th</sup>. If the number of textbooks for a particular subject or grade level is insufficient to fill all of the requests, the textbooks shall be distributed to parents and guardians based on a random drawing.

Parents and guardians shall sign a receipt on the form prescribed by the Department of Education when they pick up the textbooks and shall return the textbooks that can be returned no later than 15 days after the district's last day of class. The district shall assess the returned textbooks for damage beyond normal wear and tear. The parent or guardian who signed the receipt is responsible for paying the reasonable cost of the repair or replacement of any book that is damaged, lost, stolen, or not returned.

The school district shall limit the loan each year to ten textbooks per student for students in grades K-6 and to eight textbooks per student for students in grades 7-12.

Adopted on: \_\_\_\_\_  
Revised on: \_\_\_\_\_  
Reviewed on: \_\_\_\_\_

### 3035

#### Chain of Command – District Administration

The superintendent shall be in control of all school district operations except as provided by another policy or as otherwise provided by law. Following is the administrative chain of command working from the lowest level on the chain upward.

<b>Student Discipline:</b>	1. Classroom Teacher 2. Principal/Assistant Principal 3. Superintendent
<b>Instruction or Curriculum:</b>	1. Teacher 2. Principal/Curriculum Director 3. Superintendent
<b>Transportation:</b>	1. Bus Driver 2. Principal/Assistant Principal 3. Superintendent
<b>Facilities, Grounds, or Maintenance:</b>	1. Custodial staff 2. Head custodian 3. Principal 4. Superintendent
<b>Policy or Handbook:</b>	1. Principal 2. Superintendent
<b>Athletics:</b>	1. Coach 2. Athletic/Activities Director 3. Principal 4. Superintendent
<b>Personnel:</b>	1. Employee in question 2. Principal 3. Superintendent
<b>All Other Matters</b>	1. Building Principal 2. Superintendent

Absent extraordinary circumstances, each matter must be addressed at whatever level the initial action occurred. If the matter is not resolved, the individual may raise it with the next person on the chain of command. This



policy does not supersede any individual's right to contact Board members directly. However, whenever a matter is brought directly to the Board as a whole or to a Board member as an individual, it will be referred to the appropriate individual in the chain of command for study and resolution. The most effective means of initial communication is a personal conference, e-mail, or telephone conversation. E-mail addresses and phone numbers can be found on the school district's website at [www.overtoneagles.org](http://www.overtoneagles.org).

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_



## 3036

### Purchasing (Credit) Card Program

The board approves the use of a purchasing card (credit card) program for the purchase of goods and services for and on behalf of the school district. The board shall determine the type of purchasing card or cards to be used in the program and shall contract with a third-party provider as provided by law.

**Authorized Purchases.** Authorized users have standing authority to use the purchasing card to charge actual, necessary, and reasonable travel expenses and other standing authorized expenditures. Otherwise, the purchasing card may only be used to purchase goods and services approved by the board or the superintendent or designee. The maximum amount that may be charged in a single day is \$500.

**Unauthorized Purchases.** In no event shall the purchasing card be used for personal purchases, purchases that are not school related, alcohol purchases, or purchases that are not allowed by law. Such unauthorized use shall result in discipline, up to and including the end of employment. Individuals who make unauthorized purchases shall reimburse the district for the expense within ten days of the purchase or the discovery of the unauthorized purchase, whichever occurs first.

**Authorized Users.** Individuals holding the following titles may be assigned an individual purchasing card: as authorized by the superintendent. The board may take action at any meeting to authorize additional users or to revoke or suspend user privileges. Such action shall be recorded in the minutes. The school shall also maintain a purchasing card in the name of the school district. School district employees may purchase school related goods and services with the school district credit card only with authorization from the superintendent.

**Documentation.** Employees seeking reimbursement for a purchasing card purchase shall submit an itemized receipt ***and*** a purchasing card receipt to the school district. The itemized receipt shall include the name of the business, contact information, the date, a description of each item sufficient to give the board reasonable notice of the item purchased, and the price. ***A non-itemized credit card receipt alone is not sufficient.*** Designated school personnel shall maintain the documentation for at least 10 years or as otherwise required by Schedule 24 – Local Agencies (General Records) maintained by the Nebraska Records Management Division. Employees shall maintain copies of any documentation submitted to the school district.

**Suspension or Termination of Privileges.** The board or the superintendent (or his or her designee) (1) ***shall*** temporarily or permanently suspend the purchasing card privileges of any individual that does not submit an itemized receipt for each purchasing card purchase, and (2) ***may*** temporarily or permanently suspend the purchasing card privileges of any individual for any other reason. The individual's purchasing card account shall be immediately closed and he or she shall return the purchasing card to the superintendent or board. Purchases that are not accompanied by the required documentation shall be considered unauthorized, and the individual making the purchase shall reimburse the district within 10 days of the purchase or the discovery of the non-itemized purchase, whichever occurs first.

**Reward Points or Rebates.** Any reward points, rebates, or other benefits received from the third-party purchasing card company are and shall remain the property of the school district.

**Purchase Review Procedures.** The superintendent, or his or her designee, shall conduct independent reviews of credit card expenses, or a sample thereof, on a monthly basis. Any unlawful or unauthorized expenditure or other discrepancy shall be brought to the attention of the offending employee, if any, and the board. The superintendent or his or her designee shall provide the board at each regular meeting with the documentation submitted pursuant to this policy or a summary of that documentation with a description of each item sufficient to give the board reasonable notice of the items purchased. Any unlawful or unauthorized purchase shall be addressed as provided in this policy or as otherwise allowed by law.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_



## 3037 Petty Cash

The elementary school, middle school, high school, and school district office each shall have a petty cash fund for the purchase of materials, supplies, services, or other school related goods and services in circumstances requiring immediate payment.

**Fund Custodians.** The amount of each fund will not exceed \$500. The individuals holding the following employment positions shall be the custodians of each petty cash fund and shall administer and be responsible for them:

Elementary School: \_\_\_\_\_  
Middle School: \_\_\_\_\_  
High School: \_\_\_\_\_  
District Office: \_\_\_\_\_

Petty fund disbursements may only be made with the authorization of the petty cash fund custodian or the superintendent.

**Documentation.** All petty cash fund disbursements are to be supported by an itemized receipt or other sufficient evidence that documents the expenditure. The itemized receipt or supporting documentation shall include the name of the business, contact information, the date, a description of each item sufficient to give the board reasonable notice of the item purchased, and the price. Designated school personnel shall maintain the documentation for at least 10 years or as otherwise required by Schedule 24 – Local Agencies (General Records) maintained by the Nebraska Records Management Division. Employees shall maintain copies of any documentation submitted to the school district. Expenses will be assigned to the proper budget account.

**Unauthorized Purchases.** In no event shall the petty cash fund be used for personal purchases, purchases that are not school related, alcohol purchases, or purchases that are not allowed by law. Such unauthorized use shall result in discipline, up to and including the end of employment. Individuals who make unauthorized purchases shall reimburse the district for the expense within ten days of the purchase or the discovery of the unauthorized purchase, whichever occurs first.

**Purchase Review Procedures.** The superintendent, or his or her designee, and the school district treasurer shall conduct independent reviews of petty cash fund expenditures on a monthly basis. Any unlawful or

unauthorized expenditure or other discrepancy shall be brought to the attention of the offending employee, if any, and the board. The superintendent or his or her designee shall provide the board at each regular meeting with petty cash fund documentation that includes a description of each item sufficient to give the board reasonable notice of the items purchased. Any unlawful or unauthorized purchase shall be addressed as provided by board policy or as otherwise allowed by law.

**Reconciliation and Closeout.** Each petty cash fund will be reconciled by the school district treasurer and closed out at the end of the fiscal year (June 30<sup>th</sup>). The petty cash fund will be reestablished by the board of education at its July meeting or at such other meeting as determined by the board.

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_



## **5001**

### **Compulsory Attendance and Excessive Absenteeism**

*"School success is 90 percent showing up; the other half is mental." Yogi Berra*

Research on policies and practices that effectively encourage regular student attendance share some key components:

1. Education of parents regarding school attendance requirements.
2. Effective policies and practices to monitor attendance.
3. Clear definition of excessive absenteeism and a two-stage response to excessive absences.

The board has considered this educational research and used it to create the following policy on Compulsory Attendance and Excessive Absenteeism.

#### **Required Attendance**

Every person residing in the school district who has legal or actual charge or control of any child who is of mandatory attendance age shall cause that child to attend a public or private school regularly unless the child has graduated from high school or has been allowed to disenroll pursuant to this policy.

#### **Mandatory Attendance Age**

All children who are or will turn six years old before January 1 of the current school year are of mandatory attendance age. Children who have not turned eighteen years of age are of mandatory attendance age.

A child who will not reach age 7 before January 1 of the current school year may be excused from mandatory attendance if the child's parent or guardian completes an affidavit affirming that alternative educational arrangements have been made for the child. A copy of the required affidavit is attached to this policy.

#### **Discontinuing Enrollment – 5 Year Old Students**

The person seeking to discontinue the enrollment of a student who will not reach six years of age prior to January 1 of the current school year shall submit a signed, written request and to the superintendent using the form which is attached to this policy. The school district may request written verification or documentation that the person signing the form has legal or actual charge or control of the student. The school district shall discontinue the enrollment of any student who satisfies these requirements. Any

student whose enrollment is discontinued under this subsection shall not be eligible to reenroll in this school district until the beginning of the following school year unless otherwise required by law.

### **Discontinuing Enrollment – 16 and 17 Year Old Students**

Only children who are at least 16 years of age may be disenrolled from the district. The person seeking to discontinue the child's enrollment shall submit a signed, written request and submit it to the superintendent using the form which is attached to this policy. The district will follow the procedures outlined on the attached form in considering requests to disenroll.

Only children disenrolling to attend a non-accredited school may be exempt from this policy. The person with legal or actual charge or control of the child must provide the superintendent with a copy of the signed request submitted to the State Department of Education for attending non-accredited schools. The superintendent may confirm the validity of the submission with the State Department of Education.

### **Attendance Officer**

Each building principal is designated as an attendance officer for the district. Each building principal, at his or her discretion, may delegate these responsibilities to any other qualified individual. The attendance officer is responsible for enforcing the provisions of state law relating to compulsory attendance. This responsibility includes but is not limited to filing a report with the county attorney of the county in which a student resides. Compensation for the duties of attendance officer is included in the salary for the superintendent or designee.

### **Expectations for Regular Attendance:**

1. Students are expected to attend every class, every day.
2. The only "excused" absences shall be:
  - a.) absences when a licensed health care provider has confirmed in writing that, in his/her professional medical opinion and within his/her scope of practice, the student or a child whom the student is parenting is so physically or mentally ill that attendance of the student is impracticable or impossible;
  - b.) absences when the Nebraska State Patrol confirms in writing that weather conditions have made the roads impassable so that the student's attendance impracticable or impossible;
  - c.) student attendance at a school-sponsored activity;



- d.) student has been suspended or expelled from school by the school district; and
  - e.) absences required by law enforcement, child protective services or a court of competent jurisdiction, confirmed in writing to the school district.
3. All other absences, including absences for minor illnesses, family events, routine medical appointments are simply "absences."
  4. Upon return from every absence or partial-day absence, students must remain after school for 30 minutes to meet with teachers, work on missed assignments or simply to study. The location and supervision of the student will be determined by the building principal in consultation with the student's classroom teacher(s).
  5. Students must not be absent from any course more than seven days in any given quarter in order to earn academic credit for that course for that quarter. Students who lose credit in any given course due to absences may appeal that loss of credit to his/her building principal.

### **Attendance Incentives:**

Building principals will establish attendance incentives for their students. Those may include:

- Special Recognition of students who have 95% or greater attendance each quarter
- Excusal from certain classroom assignments (final exam, written report) for students with 95% or greater attendance each semester
- Special rewards (movie day, field day, extra recess) for students who have 95% or greater attendance

At the conclusion of each quarter building principals report to the board what incentives were implemented and the effectiveness of the incentive in improving student attendance and engagement.

**When students are absent from school, district staff will respond as follows:**

#### **First Stage Response to Absences**

1. A member of district staff will contact parent via telephone for every absence if the parent has not contacted the school in advance.
2. After a student's third absence in any given quarter, the school's attendance officer will schedule a meeting with the student's parents or guardians. That meeting will be documented on the attached form.
  - a. This meeting must be attended by attendance officer, parents, social worker or principal, and the student (if appropriate)
  - b. The meeting shall be documented
  - c. The meeting shall develop a collaborative plan to assist the student in improving his/her attendance

3. Building principals must meet with teachers who have 10% of their students miss seven or more days of class in any given quarter to review strategies to increase student engagement. A consistent pattern of student absences from a teacher's classes may result in a formal remediation plan.
4. The superintendent must meet with the building principal if more than 10% of students miss seven or more days of class in any quarter to review strategies to improve the school building's climate. A consistent pattern of building-wide absenteeism may result in a formal remediation plan.

**Second Stage Response to Absences**

Students who accrue more than 20 absences in a school year may be referred to the county attorney for action under NEB. REV. STAT. § 43-247(3)(a) and (b).

Adopted on: \_\_\_\_\_

Revised on: \_\_\_\_\_

Reviewed on: \_\_\_\_\_



**Acknowledgment of Receipt**

I understand that consistent school attendance is required by state law. I also understand that student achievement is directly linked to excellent attendance. I have received the board of education's new policy on student attendance and have reviewed it.

Student  
Name \_\_\_\_\_

Student  
Signature \_\_\_\_\_

Date \_\_\_\_\_

Parent/Guardian  
Name \_\_\_\_\_

Parent/Guardian  
Signature \_\_\_\_\_

Date \_\_\_\_\_

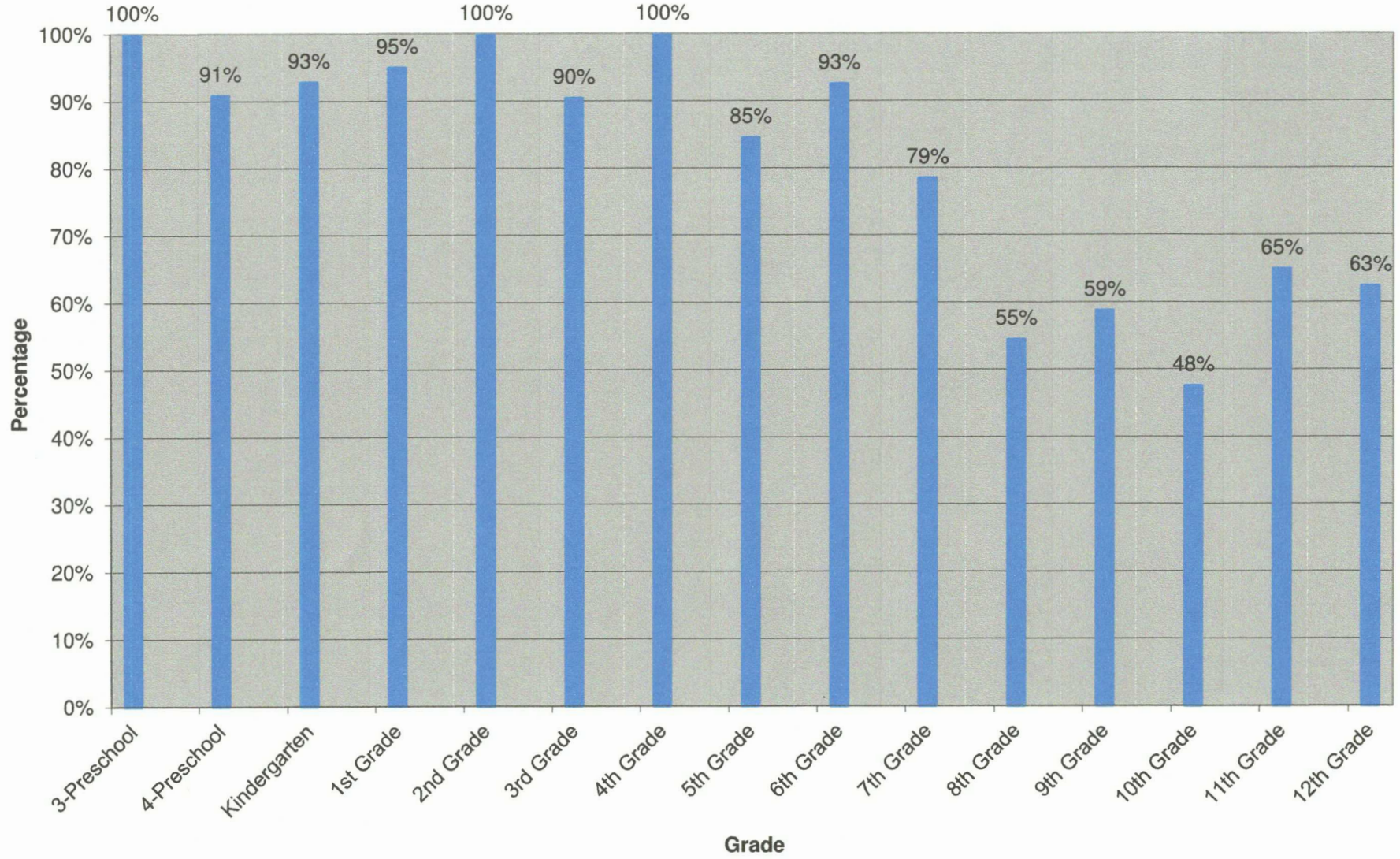
# Parent Teacher Conference Attendance

Spring 2022

Thursday February 10th, 12:30-6:30 PM

	Total 5-12 Enrollment	5-12 Attendance	5-12 Percent Attendance
Total	158	107	68%
	Enrollment	Attendance	Percent Attendance
3-Preschool	12	12	100%
4-Preschool	22	20	91%
Kindergarten	14	13	93%
1st Grade	20	19	95%
2nd Grade	16	16	100%
3rd Grade	21	19	90%
4th Grade	19	19	100%
5th Grade	13	11	85%
6th Grade	27	25	93%
7th Grade	14	11	79%
8th Grade	22	12	55%
9th Grade	17	10	59%
10th Grade	21	10	48%
11th Grade	20	13	65%
12th Grade	24	15	63%
Overall Total Attendance	282	225	80%

### Percent Attendance for P/T Conferences Spring 2022







			Overton Public School		
			Board Financial Report		
<b>Month</b>	<i>March</i>		<b>Official</b>		
<b>Year</b>	<i>2022</i>				
<b>Account</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2021-2022</b>	<b>\$ Change</b>	<b>% Change</b>
MMA - Reserve	\$ 3,059,095.77	\$ 3,223,072.40	\$ 3,543,137.16	\$ 320,064.76	9.93%
Depreciation Fund	\$ 620,420.12	\$ 615,152.44	\$ 483,280.72	\$ (131,871.72)	-21.44%
Bond Fund	\$ -	\$ -	\$ -	\$ -	0.00%
Special Building Fund	\$ 228,602.09	\$ 230,176.74	\$ 230,917.94	\$ 741.20	0.32%
Food Nutritional Fund	\$ 44,409.43	\$ 48,174.46	\$ 76,900.79	\$ 28,726.33	59.63%
Activities Fund	\$ 343,179.59	\$ 337,318.56	\$ 298,004.06	\$ (39,314.50)	-11.66%
<b>Totals</b>	\$ 4,295,707.00	\$ 4,453,894.60	\$ 4,632,240.67	\$ 178,346.07	4.00%
<b>Total Reserve</b>	\$ 3,679,515.89	\$ 3,838,224.84	\$ 4,026,417.88	\$ 188,193.04	4.90%

Overton Public School					
Financial Information					
Fund Securities					
<u>Accounts</u>	<u>Funds Available</u>	<u>FDIC Coverage</u>	<u>Securities</u>	<u>Coverage</u>	<u>Date</u>
Non-Interest Bearing	\$ 688,202.06	\$ 250,000.00	\$ 438,202.06	\$ 688,202.06	1-Mar-22
Interest Bearing	\$ 4,277,988.12	\$ 250,000.00	\$ 4,027,988.12	\$ 4,277,988.12	
Total Funds	\$ 4,966,190.18	\$ 500,000.00	\$ 4,466,190.18	\$ 4,966,190.18	
Total Funds Available	\$ 4,966,190.18				
Securities/Insurance	\$ 4,966,190.18				
Collateralization	\$ -				
	<b>Interest Bearing</b>				<b>Non-Interest Bearing</b>
<u>Account Name</u>	<u>Account Number</u>	<u>Funds</u>	<u>Account Name</u>	<u>Account Number</u>	<u>Funds</u>
Depreciation Fund	600443255	\$ 55,176.55	Bond Fund	600443204	\$ -
Clearing Account	600012733.5	\$ 13,044.77	Booster Checking	600024880	\$ 12,416.77
Reserve Fund	600443700	\$ 3,249,935.67	Activity Fund	600025836	\$ 300,415.84
Building Fund	600731064	\$ 123,437.29	Lunch Fund	600026360	\$ 77,339.79
Booster Club	600006539	\$ 2,546.94	General Fund	600029580	\$ 297,519.66
Depreciation Fund #5	126887	\$ 153,540.68	Site & Building	600029602	\$ 510.00
Depreciation Fund #3	126888	\$ 274,563.49			
Depreciation Fund #4	126889	\$ -		\$ 3,853,701.59	General Fund
Building Fund	126886	\$ 107,480.65		\$ 483,280.72	Depreciation
Booster Club	600006498	\$ 5,060.59		\$ 230,917.94	S & B
OHS C.D.	600006873	\$ 293,201.49		\$ 300,415.84	Activity
				\$ 77,339.79	Food Nutritional







Clearing

Official

## Expenditures

<u>Vendor</u>	<u>CHECK #</u>	<u>Amount</u>	<u>Description</u>
Flatwater Food & Automotive	7084	\$ 538.28	Repair/Fuel/Gas
Flatwater Food & Automotive	7085	\$ 462.80	Gas/Fuel
Axtell Public School	7086	\$ 54.00	Food
Hannah Kizer	7087	\$ 50.36	Gas
Flatwater Food & Automotive	7088	\$ 317.33	Fuel/Gas
Emily Brooks	7089	\$ 19.99	Supplies
Betty Isaacson	7090	\$ 212.94	Mileage
US Bank	7091	\$ 1,184.55	Supplies
Flatwater Food & Automotive	7092	\$ 412.85	Gas
Emily Brooks	7093	\$ 18.00	Art Supplies
Kearney High School Choirs	7094	\$ 10.00	Choir Entry Fee

TOTAL      \$ 3,281.10

**Activity Checks**

February

<u>Amount</u>	<u>Ck#</u>	<u>Whom Paid</u>	<u>Account</u>	<u>Reason</u>
\$ 3,135.00	1000	Tasc	General	125 Plan
\$ (100.00)	15877	Void	VB Club	
\$ (50.00)	16041	Void	Misc Act Dep	
\$ (47.02)	16216	Void	Concessions	
\$ (44.90)	16384	Void	FCCLA	
	17034	Void	Athletics	JHBB Official
\$ 110.00	17035	Dusty Clouse	Athletics	JHBB Official
\$ 110.00	17036	Shane Tilson	Athletics	JHBB Official
\$ 110.00	17037	Wes Anderjaska	Athletics	JHBB Official
\$ 12,000.00	17038	Cash	Athletics	FKC BB Tournament Gate
\$ 330.00	17039	Paula Osborne	General	C4K Wages
\$ 526.54	17040	Edgerton Exploit Center	General	Summer Reading EOTM Prog.
\$ 110.00	17041	Keith Swift	Athletics	JHBB Official
\$ 150.00	17042	NE FCCLA	FCCLA	FCCLA Trophy Sponsor
\$ 1,095.31	17043	Cash-Wa Distributing	Concessions	Concession Supplies
\$ 726.80	17044	Chesterman Company	Concessions	Concession Supplies
\$ 57.05	17045	Food Program	FCCLA	Concession Supplies
\$ 162.57	17045	Food Program	Concessions	Concession Supplies
\$ 46.03	17046	Foster Lumber	FFA	FFA Supplies
\$ 320.57	17047	National FFA Organization	FFA	FFA Banquet
\$ 129.64	17048	Plum Creek Market Place	FCCLA	Meeting/STAR/ Concessions
\$ 140.00	17049	Jerry Johnson	Athletics	BB Official
\$ 210.00	17050	Jim Langin	Athletics	BB Official
\$ 140.00	17051	Keith Koupal	Athletics	BB Official
\$ 70.00	17052	Marcus Harvey	Athletics	JHBB Official
\$ 140.00	17053	Patrick O'Neill	Athletics	BB Official
\$ 210.00	17054	Tim O'Dey	Athletics	BB Official
\$ 140.00	17055	Todd Wardyn	Athletics	BB Official
\$ 63.00	17056	Chesterman Company	Student Council	Pop Machine
\$ 355.00	17057	Nebraska FBLA	FBLA	SLC Registration
\$ 70.00	17058	Trevor Munson	Athletics	JHBB Official
\$ 569.16	17059	Angie Ehlers	FCCLA	Candy Grams
\$ 23.16	17060	Plum Creek Market Place	FCCLA	Concession Supplies
\$ 140.00	17061	Alex Harms	Athletics	BBB Official
\$ 140.00	17062	David Squires	Athletics	BBB Official
\$ 140.00	17063	Jayce Dueland	Athletics	BBB Official
\$ 25.36	17064	Ashley Luther	General	C4K Supplies Outreach /Training
\$ 53.33	17065	Paula Osborne	General	C4K Supplies Outreach /Training
\$ 188.90	17066	Platinum Awards and Gifts	Athletics	Athletic Banquet Awards
\$ 34.00	17067	Post Prom	Athletics	Supplies
\$ 41.78	17068	Amazon Capital Services	Circle of Friends	Craft Project
\$ 190.00	17069	Deb Jehorek	General	EHA Wellness Elevate
\$ 8.29	17070	Foster Lumber	Greenhouse	Benches
\$ 225.00	17071	Nebraska FCCLA	FCCLA	Peer Education Conference
\$ 181.39	17072	Paula Osborne	General	C4K Supplies
\$ 49.00	17073	District 8 FFA	FFA	State Degree Meals
\$ 68.00	17074	NE FFA State Association	FFA	Membership/State Officer Visit
\$ 60.00	17075	North Platte St. Pat's	Athletics	Cheer GBB Sub Districts Admis
\$ 509.69	17076	US Bank	Athletics	FBLA State Lodging
\$ 66.08	17076	US Bank	Athletics	Popcorn Kettle Freight
\$ 2,086.33	17076	US Bank	Greenhouse	Seeds & Plants
\$ 104.97	17077	Amazon Capital Services	Greenhouse	Greenhouse Pots
\$ 70.00	17078	Yearbook	General	C4K Training & Outreach
\$ 100.00	17079	Sami Hubbard	General	C4K Training & Outreach
\$ 100.00	17080	Wanda Hoefener	General	C4K Training & Outreach
\$ 110.00	17081	Aaron Long	Athletics	JHBB Official
\$ 110.00	17082	Dave Pierce	Athletics	JHBB Official
\$ 220.00	17083	Gene Samuelson	Athletics	JHBB Official
\$ 350.00	17084	Kaylei Becker	Yearbook	Fundraiser - Eileens Cookies
\$ 21.00	17085	Litchfield Public School	Athletics	Cheer BBB Sub Districts Admis
\$ 50.00	17086	Hampton Public School	Athletics	GBB Districts Media Fee
\$ 112.52	17087	Mackenzie Brand	Cheer	Fundraiser Supplies
\$ 265.00	17088	Lorna Lawton	FCCLA	Abby's Kindness Projecy
\$ 190.00	17089	Emily Brooks	General	EHA Wellness Elevate
\$ 399.30	17090	Hannah Kizer	Dance	Dance Camp Supplies
\$ 128.00	17091	Juliana Loudon	FFA	National FFA Week
\$ 90.00	AJE 2-16		GBB Club	Tshirts
\$ 19.50	AJE 2-2	Yearbook/FBLA	Athletics	BBB Ref Meals
\$ 268.99	AJE 2-2	Concessions	FCA	Concession Supplies
\$ 275.99	AJE 2-2	Concessions	Yearbbok/FBLA	Concession Supplies
\$ 672.33	AJE 2-7	Concessions	FCCLA	Concession Supplies

\$ 28,872.66

**ACTIVITY ACCOUNT 2021-2022**

<u>Date</u>	<u>Disbursements</u>	<u>Receipts</u>	<u>Profit/Loss</u>	<u>Ending Balance</u>
Aug. 2020	\$ 3,480.15	\$ 12,618.21	\$ 9,138.06	\$ 303,341.40
Sept.	\$ 27,309.03	\$ 27,656.20	\$ 347.17	\$ 303,688.57
Oct.	\$ 20,217.64	\$ 21,879.25	\$ 1,661.61	\$ 305,350.18
Nov.	\$ 23,476.28	\$ 19,865.93	\$ (3,610.35)	\$ 301,739.83
Dec.	\$ 16,440.37	\$ 18,224.47	\$ 1,784.10	\$ 303,523.93
Jan.	\$ 19,088.50	\$ 11,680.97	\$ (7,407.53)	\$ 296,116.40
Feb.	\$ 28,872.66	\$ 30,760.32	\$ 1,887.66	\$ 298,004.06
March	\$ -	\$ -	\$ -	\$ -
April	\$ -	\$ -	\$ -	\$ -
May	\$ -	\$ -	\$ -	\$ -
June	\$ -	\$ -	\$ -	\$ -
July	\$ -	\$ -	\$ -	\$ -
Aug-22	\$ -	\$ -	\$ -	\$ -
Fiscal Year	\$ 135,404.48	\$ 130,067.14	\$ (5,337.34)	
School Year	\$ 138,884.63	\$ 142,685.35	\$ 3,800.72	

	9/1/2009A	B	C	D	E	F	G	H	I
719									
720	<b>Food Program 2021-2022</b>								
721	<b>Date</b>	<b>Lunch Meals</b>	<b>Breakfast Meals</b>	<b>Summer Food</b>	<b>Disbursements</b>	<b>Receipts</b>	<b>Profit/Loss</b>	<b>Days Served</b>	<b>Balance</b>
722	Aug-21	3299	1767	0	\$ 24,432.66	\$ 36,190.63	\$ 11,757.97	15	\$ 76,769.89
723	Sept.	4624	2424	0	\$ 27,809.96	\$ 4,279.88	\$ (23,530.08)	19	\$ 53,239.81
724	Oct.	4776	2494	0	\$ 25,841.79	\$ 45,770.85	\$ 19,929.06	20	\$ 73,168.87
725	Nov.	3658	2178	0	\$ 26,077.51	\$ 26,452.16	\$ 374.65	17	\$ 73,543.52
726	Dec.	3103	1944	0	\$ 27,133.64	\$ 44,105.14	\$ 16,971.50	13	\$ 90,515.02
727	Jan.	4432	2068	0	\$ 15,111.01	\$ 837.65	\$ (14,273.36)	19	\$ 76,241.66
728	Feb.	4310	2665	0	\$ 26,604.90	\$ 27,264.03	\$ 659.13	18	\$ 76,900.79
729	March	0	0	0	\$ -	\$ -	\$ -	0	\$ -
730	April	0	0	0	\$ -	\$ -	\$ -	0	\$ -
731	May	0	0	0	\$ -	\$ -	\$ -	0	\$ -
732	June	0	0	0	\$ -	\$ -	\$ -	0	\$ -
733	July	0	0	0	\$ -	\$ -	\$ -	0	\$ -
734	Aug-20				\$ -	\$ -	\$ -	0	\$ -
735	Fiscal Year				\$ 173,011.47	\$ 184,900.34	\$ 11,888.87		
736	School Year				\$ 148,578.81	\$ 184,900.34	\$ 11,888.87		
737	Totals	28202	15540	0				121.00	
738	All Meals	43742							
739									



Hot Lunch  
9/22/2020  
Official  
February

## Expenditures

<u>Vendor</u>	<u>CHECK #</u>	<u>Amount</u>	<u>Description</u>
Hiland Dairy	4957	\$ 2,805.56	Ala C, BK, HL
Bimbo Bakeries	4958	\$ 279.07	HL
US Foods	4959	\$ 6,260.93	Ala C, BK, HL, FS,HLC,FV
Cash-Wa Distributing	4960	\$ 3,907.10	Ala C, BK, FV, FS, HLC, HL
Chesterman Company	4961	\$ 61.00	Milk Machine
Plum Creek Market Place	4962	\$ 141.00	FV, HLC, HL
School Nutrition Association	4963	\$ 106.00	Membership Dues
Plum Creek Market Place	4964	\$ 104.20	Replace Check 4945
Void Ckcek #4945		\$ (104.20)	VOID Check #4945
Plum Creek Market Place	4965	\$ 30.27	Replace Check #4939
Void Check #4939		\$ (30.27)	Void Check #4939
Chesterman Company	4966	\$ 133.00	Replace Check #4922
Void Check #4922		\$ (133.00)	Void Check #4922
Jamie Roberts	4967	\$ 82.95	Lunch Refund
Payroll	DD	\$ 11,989.38	Payroll
Fagot Refrigeration & Electric	4968	\$ 281.26	Repair
US Bank	4969	\$ 408.90	Supplies
Void Check #4826		\$ (51.25)	Replaced by Ck #4853
Little Caesar's	4970	\$ 333.00	HL

**TOTAL \$ 26,604.90**

	<u>Free Lunch</u>	<u>Reduced Lunch</u>	<u>Summer Full Pay Lunch</u>	<u>2021-2022 Free Breakfast</u>	<u>Reduced Breakfast</u>	<u>Summer Full Pay Breakfast</u>	<u>Coivd Free Breakfast</u>	<u>Covid Free Lunch</u>	<u>Totals</u>	<u>COVID</u>
July	0	0	0	0	0	0	0	0	0	0
June	0	0	0	0	0	0	0	0	0	0
May	0	0	0	0	0	0	0	0	0	0
April	0	0	0	0	0	0	0	0	0	0
March	0	0	0	0	0	0	0	0	0	0
February	4310	0	0	2665	0	0	0	0	6975	0
January	4432	0	0	2068	0	0	0	0	6500	0
December	3103	0	0	1944	0	0	0	0	5047	0
November	3658	0	0	2178	0	0	0	0	5836	0
October	4776	0	0	2494	0	0	0	0	7270	0
September	4624	0	0	2424	0	0	0	0	7048	0
August	3299	0	0	1767	0	0	0	0	5066	0
Totals	28202	0	0	15540	0	0	0	0	43742	0

	<u>Free Lunch</u>	<u>Reduced Lunch</u>	<u>Summer Full Pay Lunch</u>	<u>2020-2021 Free Breakfast</u>	<u>Reduced Breakfast</u>	<u>Summer Full Pay Breakfast</u>	<u>Coivd Free Breakfast</u>	<u>Covid Free Lunch</u>	<u>Totals</u>	<u>COVID</u>
July	1236	0	0	1792	0	0	0	0	3028	0
June	1906	0	0	1022	0	0	0	0	2928	0
May	2954	0	0	1295	0	0	0	0	4249	0
April	3797	0	0	1698	0	0	0	0	5495	0
March	4253	0	0	1926	0	0	0	0	6179	0
February	3425	0	0	1451	0	0	0	0	4876	0
January	3761	0	0	1480	0	0	0	0	5241	0
December	2649	0	0	1029	0	0	0	0	3678	0
November	3719	0	0	1499	0	0	0	0	5218	0
October	4437	0	0	1767	0	0	0	0	6204	0
September	4398	0	0	1687	0	0	0	0	6085	0
August	2843	0	0	711	0	0	0	0	3554	0
Totals	25232	0	0	9624	0	0	0	0	34856	0

**Comparison**

<u>Month</u>	<u>Free Lunch</u>	<u>Reduced Lunch</u>	<u>Full Pay Lunch</u>	<u>Free Breakfast</u>	<u>Reduced Breakfast</u>	<u>Full Pay Breakfast</u>
July						
June						
May						
April						
March						
February	885			1214		
January	671	0	0	588	0	0
December	454	0	0	915	0	0
November	-61	0	0	679	0	0
October	339	0	0	727	0	0
September	226	0	0	737	0	0
August	456	0	0	1056	0	0
Totals	2970	0	0	5916	0	0

<b>ACTIVITY FINANCIAL REPORT</b>				
Budgeted Expenditures	\$ 295,000.00			
Bal February 1, 2022	\$ 296,116.40			
Receipts:		\$ 30,760.32		
Disbursements:			\$ 28,872.66	
Bal February 28, 2022				\$ 298,004.06
Coca Cola Scholarship	\$ 364.34	\$ -	\$ -	\$ 364.34
General/125 Plan	\$ 69,180.95	\$ 6,261.01	\$ 4,901.62	\$ 70,540.34
Athletic	\$ 67,381.51	\$ 13,918.50	\$ 15,369.17	\$ 65,930.84
Cheerleaders	\$ 3,549.17	\$ 300.00	\$ 112.52	\$ 3,736.65
Dance	\$ 534.97	\$ 475.00	\$ 399.30	\$ 610.67
2021-2022 Seniors	\$ 2,788.82	\$ -	\$ -	\$ 2,788.82
2021-2022 Juniors	\$ 4,055.02	\$ -	\$ -	\$ 4,055.02
2021-2022 Sophomores	\$ 5,274.82	\$ -	\$ -	\$ 5,274.82
2021-2022 Freshmen	\$ 6,738.40	\$ -	\$ -	\$ 6,738.40
Shop	\$ 2,143.79	\$ -	\$ -	\$ 2,143.79
Yearbook	\$ 273.05	\$ 1,907.13	\$ 488.00	\$ 1,692.18
Concessions	\$ (1,731.71)	\$ 2,209.37	\$ 1,937.66	\$ (1,460.00)
Student Council	\$ 751.02	\$ -	\$ 63.00	\$ 688.02
Music	\$ (38.04)	\$ -	\$ -	\$ (38.04)
FCCLA	\$ 8,280.51	\$ 808.00	\$ 2,046.44	\$ 7,042.07
Misc/Act. Deposits	\$ 7,630.00	\$ -	\$ (50.00)	\$ 7,680.00
Honor Society	\$ 142.47	\$ -	\$ -	\$ 142.47
Staff Lounge	\$ 5,040.05	\$ 36.15	\$ -	\$ 5,076.20
School Play	\$ 1,118.95	\$ -	\$ -	\$ 1,118.95
Site	\$ 2,403.33	\$ -	\$ -	\$ 2,403.33
Grant	\$ 445.58	\$ -	\$ -	\$ 445.58
2021-2022 8th Grade	\$ 3,714.79	\$ -	\$ -	\$ 3,714.79
2021-2022 7th Grade	\$ 4,684.42	\$ -	\$ -	\$ 4,684.42
2021-2022 6th Grade	\$ -	\$ -	\$ -	\$ -
School Store	\$ 444.88	\$ -	\$ -	\$ 444.88
BBB Club	\$ 1,366.47	\$ -	\$ -	\$ 1,366.47
FB Club	\$ 210.57	\$ 1,200.00	\$ -	\$ 1,410.57
GBB Club	\$ 1,918.95	\$ -	\$ 90.00	\$ 1,828.95
VB CLUB	\$ 3,019.63	\$ -	\$ (100.00)	\$ 3,119.63
WR Club	\$ 1,676.33	\$ 155.04	\$ -	\$ 1,831.37
TR Club	\$ 538.03	\$ -	\$ -	\$ 538.03
FCA	\$ 2,432.08	\$ -	\$ 268.99	\$ 2,163.09
Pee Wee Football Club	\$ 305.52	\$ -	\$ -	\$ 305.52
Pee Wee Wrestling	\$ 3,947.73	\$ 325.00	\$ -	\$ 4,272.73
FBLA	\$ 660.30	\$ 331.12	\$ 492.99	\$ 498.43
Activity Special Account	\$ 62,707.52	\$ -	\$ -	\$ 62,707.52
iPads	\$ 11,481.08	\$ -	\$ -	\$ 11,481.08
FFA	\$ 4,141.39	\$ -	\$ 611.60	\$ 3,529.79
Cross Country	\$ 775.96	\$ -	\$ -	\$ 775.96
Circle of Friends Elementary	\$ 454.52	\$ -	\$ -	\$ 454.52
Circle of Friends Secondary	\$ 359.40	\$ -	\$ 41.78	\$ 317.62
Green House	\$ 4,949.83	\$ 2,834.00	\$ 2,199.59	\$ 5,584.24
	\$ 296,116.40	\$ 30,760.32	\$ 28,872.66	
				\$ 298,004.06

## Hot Lunch Financial Report

Balance :  
2/1/2022 \$ 76,241.66

### Reiepts:

Student Payments/ALA Carte		
Adult		\$ 385.00
Summer Food Program		\$ -
Parents		\$ -
Fed. Reimbursement	Jan	\$ 25,608.14
State Reimbursement	Jan	\$ -
Loans to Program		\$ -
Other income/ Juice / HL/Conc		\$ 1,270.89
Transfer from General		\$ -
Total receipts		\$ 27,264.03
Balance & Receipts		\$ 103,505.69

### Disbursements

Food		\$ 12,751.91
Salaries	Feb	\$ 9,192.02
Insurance	Feb	\$ 2,797.36
Other Expenses		\$ 942.61
Pre K, Ala Carte, Juice, Catering		\$ 921.00
Loan Repayment		
Total Disbursements:		\$ 26,604.90

Balance  
2/28/2022 \$ 76,900.79

## Clearing Account Financial Report

Balance:  
2/1/2022 \$ 11,272.51

### Reciepts:

District #4 Transfers	Jan	\$ 4,745.50
Interest	Feb	

Total Receipts \$ 4,745.50

Balance & Receipts \$ 16,018.01

Total Disbursements \$ 3,281.10

Balance  
2/28/2022 \$ 12,736.91





Updated: 3/9/2022		Overton Public School					
		Project List Summary					
Paid	\$	18,500.00					
Not Paid	\$	256,040.00					
<b>2021-2022 Expenditures &amp; Projects</b>							
<b>Projects</b>	<b>Estimated</b>	<b>Vendor</b>	<b>Status</b>	<b>Grant Funding</b>	<b>Source</b>	<b>Paid</b>	
	<b>Amount</b>						
Curriculum Purchase	\$	52,000.00	McGraw-Hill	Estimate	\$ -	ESSER II Funds	N
Track Surface	\$	94,000.00	Fisher Track	Scheduled for Spring 2022	\$ -	Depreciation Fund	N
Van Purchase	\$	34,000.00	TBA	Estimate	\$ 34,000.00	ESSER Funds	N
Bleacher Repair and Service	\$	13,440.00	Hearland Seating, Inc	Estimate - Scheduled for Summer 2022	\$ -	General Fund	N
North Gym Scoreboards	\$	12,600.00	TBA	Estimate - Summer of 2022	\$ -	General/Activity Funds	N
High Jump and Pole Vault Mats	\$	25,000.00	Richey Athletics	Ordered - Scheduled to Arrive Spring 2022	\$ -	Depreciation Fund	N
Second Greenhouse (Water, gas, electrical)	\$	6,500.00	Black Hills/Electrical Services/Other	Scheduling	\$ -	General Fund/Activity Fund	N
Sidewalk Repair Along East Side of School	\$	7,500.00	GD Construction	Scheduling	\$ -	General Fund	N
Stage Lights Replacement	\$	11,000.00	Yanda's	Scheduling	\$ 11,000.00	Activities Account	N
					\$ -		
					\$ -		
					\$ -		
					\$ -		
					\$ -		
Total	\$	256,040.00					
<b>Long Term Expenditures</b>							
<b>Project</b>	<b>Estimated</b>	<b>Vendor</b>	<b>Status</b>	<b>Grant Funding</b>	<b>Source</b>	<b>Paid</b>	
	<b>Amount</b>						
School Bus	\$	-			\$ -		
Total	\$	-					